

# *Weddings at Old Providence*

## WHERE WEDDING DREAMS COME TRUE

A vintage white frame chapel nestled against a backdrop of trees and bordered by a gentle stream, Old Providence is an idyllic setting for your wedding. Many of the original hand-hewn pews are still inside, and a local craftsman built replicas to seat 100. The large windows and oak floors have all been lovingly restored, and soft lighting adds to the ambience.

Old Providence is decorated with a neutral palette that works well for all types of events, whether your style is rustic, country chic, classic elegance, or vintage. Rent the bare chapel and decorate to your taste, or choose from our extensive selection of equipment. We have floor candelabra, unity candle stand, silk flower arrangements, and a wrought iron wedding arch.

A piano is available in the chapel for those choosing to use it, but we can also provide a sound system if your choice is recorded music. Whatever your preference you will find that the acoustics are amazing.

Be sure to ring the bell as part of your celebration. It has hung in the steeple for almost 130 years and has been a part of many joyous occasions. Some love its peals as a signal that a ceremony is about to begin, while others ring it as a way to greet the newly married couple as they leave the altar.

Across the street from the chapel is the Rose Cottage, the former parsonage, built in the 1950s. It has been completely remodeled to provide facilities for wedding day preparation and small events such as receptions, showers and parties. A distinctive feature is the dressing area for the bridal party with its spacious restroom, large mirrors, and plenty of space for hair and makeup. The cottage also includes a kitchen, several dining areas, and two guest restrooms, one of which is handicap friendly.

The Pavilion is a rustic covered area between the chapel and cottage, and will accommodate tables and chairs for about 150 guests for an outdoor reception or party. Ceiling fans, sconce lighting, and plenty of electrical outlets ensure that it functions well for a variety of events.

We can even provide a wedding consultant and florist to help ensure that your special day meets all your expectations.

Old Providence Foundation is a non-profit organization dedicated to preserving and maintaining this beautiful, historic chapel. It is staffed by a group of volunteers, and all proceeds from events go directly into improving and maintaining the property.

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## GUIDELINES FOR USAGE OF OLD PROVIDENCE CHAPEL AND ROSE COTTAGE

***Please make this information available to all vendors who are involved.***

### ***Payment of Fees***

- A deposit equal to 50% of the total fee is required at time of booking.
- Full payment is due two weeks before the event.
- Payment must be made by check or cash. Old Providence does not accept debit or credit cards
- Deposit is nonrefundable except for legitimate emergencies, i.e., acts of God.

### ***Hours of Usage***

- The chapel and/or Rose Cottage will be available from 8:00 a.m. until 10:00 p.m. when it is booked for the entire day. When less than a full day is booked, the hours will be specified in the contract and will not extend beyond the hours of 8:00 a.m. or 10:00 p.m.
- If the event extends beyond the agreed upon times, additional charges will be assessed (see list of fees).
- Both Rose Cottage and the chapel are available for weddings Monday through Saturday, and on Sunday from 12:00 until 5:00 p.m.

### ***Parking***

- There is parking behind the chapel and around the cottage. Guests may also park in the paved church parking lot near the cottage if it is not being used for a church activity.
- Under no circumstances should guests drive or park in the grassy area in front of the chapel.

### ***Behavior***

- The chapel is a religious venue, and guests are expected to conduct themselves accordingly.
- Alcoholic beverages are not permitted anywhere on the premises, and anyone who is inebriated will be asked to leave. Smoking is not permitted inside either building.
- The organ is an antique and may not be played without prior arrangements. Under no circumstances are children to play with the organ or the stool.
- No food or drink, other than water, may be brought into the chapel.
- No nails, tacks, or tape may be used on the walls, pews, or any other surface, including the exterior of the building.
- Although not responsible for cleaning the venue after use, you are asked to pick up and remove debris.
- Pulpit furniture and wooden columns may be moved within the chapel but not taken outside the building. Pews and organ may not be moved.

### ***Sound System***

- The Foundation can provide a sound system for a fee. Please ask for information if you are interested.
- If you are providing your own sound system, please notify us in advance. We will not be responsible for setting up or using a sound system other than our own.

### ***Usage of Rose Cottage***

- Dishes, serving, pieces, and other equipment in the kitchen are the property of the Foundation and should not be used without permission. A small rental fee is assessed if you choose to use them.
- If you are having a catered event, please ask the caterer to coordinate with us.

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## OLD PROVIDENCE CHAPEL - FEES

Usage fees for the chapel, cottage, and pavilion are calculated based on the length of time they will be used. Please see the attached worksheet.

Additional services, described below, are also available:

Wedding Director (per hour)-----	\$25.00
Sound System & Technician & (up to 3 hours)-----	100.00

Dishes, punch cups, and serving pieces are available at the Rose Cottage. Contact us to discuss rental fees.

A foundation member must be present to supervise at all function.

A NON-REFUNDABLE deposit equal to one-half the cost of the wedding is required at time of booking with the balance due two weeks prior to the wedding.

Old Providence is proud to offer a 10% discount for active duty military personnel.

Please note that your booking is not recorded until you have signed a contract and paid the deposit.

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## WORKSHEET FOR CALCULATION OF FEES

### **Rates for complete Venue - Chapel, Cottage, and Pavillion**

	<u>Quantity</u>	<u>Total</u>
2 Full Days	1200	
1 Full Day	800	
Half Day	500	
Additional Hour	100	

### **Rates for Chapel only - Cottage opened only for guests to use the restrooms. Kitchen and dressing facilities are not included**

Half Day	300	
1 Hour	150	
Additional hour	100	

### **Rates for Rose Cottage only**

Full Day	400	
Half Day	250	
One Hour	100	
Additional Hour	50	

### **Wedding Equipment**

Unity Candle	35	
7-Light Side Candelabra (2 available)	50	
15-Light Center Candelabra	65	
Shabby Chic Candelabra/Plant Stand (2 available)	35	
Arch	50	

*Note: Candelabra rental includes mechanical candles*

### **Floral Scheme with silk foliage and white flowers**

Large Arrangement	75	
Window Arrangements (each)	20	
Pew Bows (each)	7	
Pew Bows with Greenery and Flowers (each)	12	
Unity Candle	45	
7 Light Candelabra	60	
15 Light Candelabra	75	
Arch	150	

### **Totals**

Tel: 334-494-8105

[www.oldprovidencechapel.com](http://www.oldprovidencechapel.com)

# Weddings at Old Providence

## CONTRACT WITH OLD PROVIDENCE FOUNDATION, INC. FOR WEDDING

Name of Bride: \_\_\_\_\_

Name of Groom: \_\_\_\_\_

Name of Wedding Coordinator: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Time: \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number in wedding party: Bride's Attendants \_\_\_\_\_ Groomsmen: \_\_\_\_\_

Fee for Chapel Use: \_\_\_\_\_

Fee for Rose Cottage: \_\_\_\_\_

Equipment Rental: \_\_\_\_\_

Other: \_\_\_\_\_

Total: \_\_\_\_\_

Deposit: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Balance: \_\_\_\_\_ Date Due: \_\_\_\_\_

Person Responsible for Payment: \_\_\_\_\_

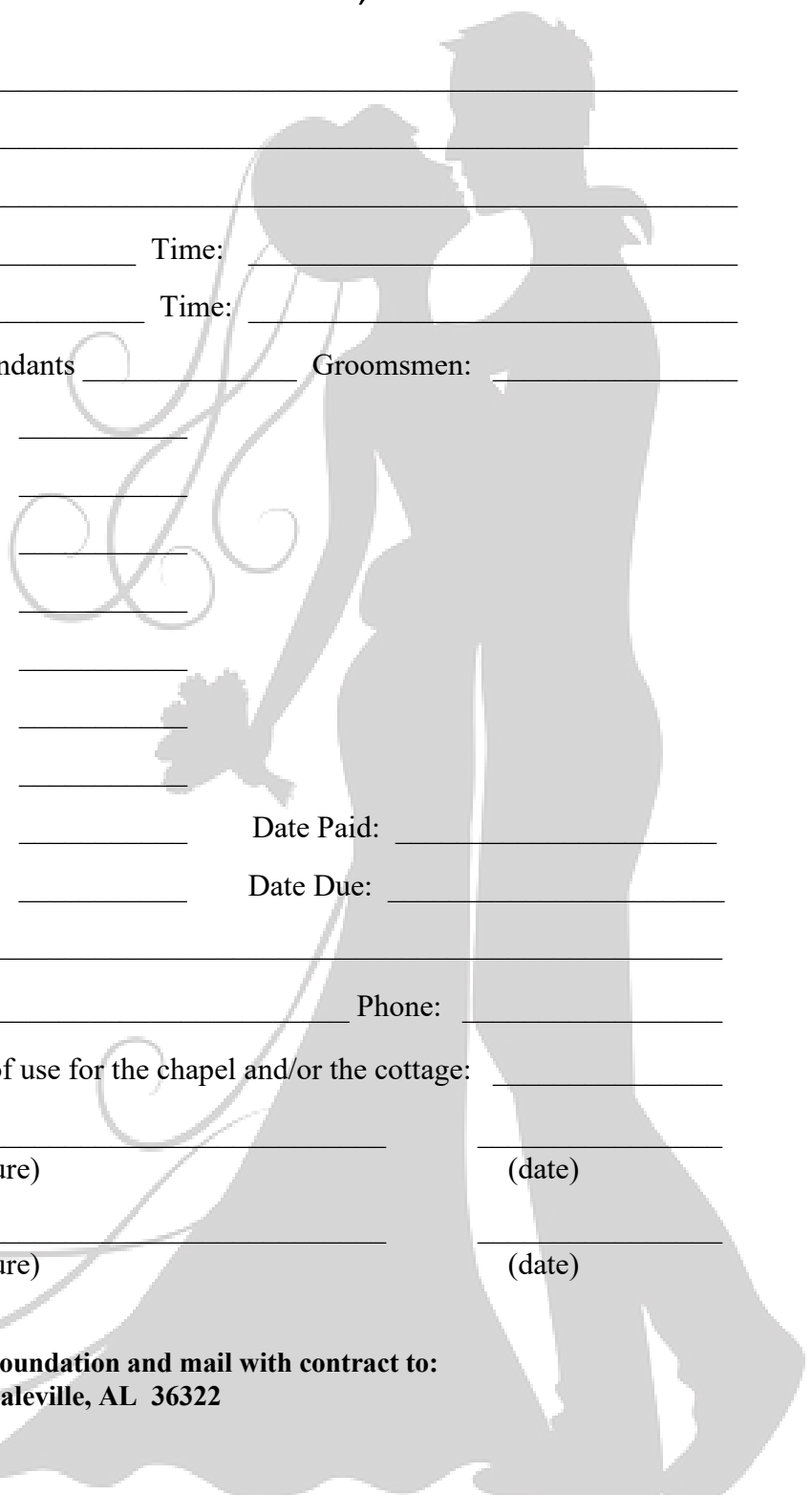
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I have read and agree to the conditions of use for the chapel and/or the cottage: \_\_\_\_\_

Client: \_\_\_\_\_  
(signature) (date)

Old Providence: \_\_\_\_\_  
(signature) (date)

**Make check payable to Old Providence Foundation and mail with contract to:  
Danny Fulford, 200 Mills Austin Road, Daleville, AL 36322**



# Weddings at Old Providence

## Meet Danny Fulford



### IN-HOUSE FLORAL DESIGNER

Danny is a talented and experienced floral designer who will work with you to realize your dream for the perfect wedding background. He is well versed in industry trends, and can use that knowledge to create a design that is unique and fresh. His credentials include

- Forty-three years experienced in the floral industry
- Winner of Southeast Alabama Floral Designer of the Year award
- Taught floral design at Wallace Community College in Dothan
- Exhibited in design shows throughout the southern United States
- Previous employers
  - Capital Floral Company, Montgomery
  - Caffco International, Montgomery
  - Hall Wholesale Floral, Dothan

### WEDDING COORDINATOR/DIRECTOR AND SPECIAL EVENTS PLANNER

Planning your wedding will be one of your life's most exciting activities, but it can also be one of the most stressful. You want a ceremony that tells your unique story. Danny can help to make sure you arrive at the altar serene in the knowledge that your vision has been realized.

As a volunteer at Old Providence, Danny meets with each bride and groom to describe the services that are included in the venue rental, and to point out opportunities for utilizing the space effectively.

For a modest fee, you can tap into his experience and expertise for more extensive wedding coordination. Services include:

- Create a timeline for the steps leading up to the magic moment when you say "I do".
- Coordinate the work of vendors at the wedding site
- Direct the rehearsal and ceremony
- Supervise after-ceremony activities to make sure you get to the reception with a smile on your face.

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## LOCAL VENDORS

### ***Officiants***

Rev. Buddy Hood

Telephone: 334-897-5852

Rev. Barry DeFleron

Telephone: 334-798-2749

Rev. Johnny Venable

Telephone: 334-709-4119 or 337-501-7125

Rev. Tonya Elmore

Telephone: 251-232-1771

### ***Caterers***

Shann Mann Co, Columbia, AL

Telephone: 334-596-1687

Ketchem's Restaurant, Hartford, AL

Telephone: 334-723-4109

Faye Jacobs Pans & Petals, Dothan, AL

Telephone: 334-677-5848 Email: panspetals1@yahoo.com

### ***Florists***

Miles of Flowers, Dothan, AL

Telephone: 334-699-5773 Website: [www.milesofflowers.com](http://www.milesofflowers.com)

Ivywood Florist, Enterprise, AL

Telephone: 334-347-7343 Website: [www.enterpriseivywoodflorist.com](http://www.enterpriseivywoodflorist.com)

### ***Photographers***

Dunaway Studios, Enterprise, AL

Telephone: 334-347-1062 Website: [www.dunawaysstudio.com](http://www.dunawaysstudio.com)

T. Darley Photography, Ozark AL (Tami Darley)

Telephone: 334-726-4057 Website: [tdarleyphotography.com](http://tdarleyphotography.com)

### ***Rentals***

Worth Party Rentals, Enterprise, AL

Telephone: 334-406-5696 Website: [worthpartyrentals.com](http://worthpartyrentals.com)

Town of Clayhatchee (chairs and tables)

Telephone: 334-598-4321

### ***Musicians***

Con Amore (String Trio), Enterprise, AL

Telephone: 334-447-8386

**Tel: 334-494-8105**

**[www.oldprovidencechapel.com](http://www.oldprovidencechapel.com)**

